

## **SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN**

This is the provisional forward plan for the four months starting 1 September 2019. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny in planning their contribution to policy development and holding the Executive to account.

**Members of the public are welcome to attend all meetings of the Executive. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.**

*The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.*

*Cllr Judy Pearce – Leader of the Council*

*Cllr Hilary Bastone – Deputy Leader of the Council*

*Cllr Keith Baldry – lead Executive Member for Environment*

*Cllr Jonathan Hawkins – lead Executive Member for Health & Wellbeing*

*Cllr Nicky Hopwood – lead Executive Member for Customer Service Delivery*

*Cllr David May – lead Executive Member for Communities and Enterprise*

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to [member.services@swdevon.gov.uk](mailto:member.services@swdevon.gov.uk)

## DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Customer First	Coastal Concordat To consider the Concordat agreed between SHDC and Marine Management Organisation in respect of planning matters below the mean low tide	Lead Executive Member for Customer First Tom Jones, Senior Specialist: Place and Strategy Thomas.Jones@swdevon.gov.uk	South Hams Council	Not before 18th Jul 2019
Strategy and Commissioning	Use of Emergency Powers by Head of Paid Service*	Leader of Council James Kershaw James.Kershaw@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Strategy and Commissioning	Adoption of Neighbourhood Plans	Leader of Council	South Hams Council	Not before 19th Sep 2019
Strategy and Commissioning	Draft Corporate Strategy Delivery Plans To consider the draft delivery plans for each of the Corporate Strategy Themes (Homes, Communities, Enterprise, Environment, Wellbeing & Council)	Leader of Council Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Commercial Services	Environmental Protection Policies	Councillor Keith Baldry, Lead Executive Member for Environment Cathy Aubertin, Operational Manager Environment Services cathy.aubertin@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Business Development	Request of a Long Lease*	Councillor David May, Lead Executive Member for Communities and Enterprise	South Hams Council	Not before 19th Sep 2019

## DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Support Services	Write Off Report for Quarter 1	Deputy Leader of Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Support Services	Revenue Budget Monitoring Quarter 1	Deputy Leader of Council Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Support Services	Capital Budget Monitoring Quarter 1	Deputy Leader of Council Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Support Services	Medium Term Financial Strategy for the five years 2020/21 to 2024/25	Leader of Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Customer First	Partnership Funding Levels 2020/21	Councillor David May, Lead Executive Member for Communities and Enterprise, Councillor Jonathan Hawkins, Lead Executive Member for Health & Wellbeing Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Council	Not before 19th Sep 2019
Customer First	Customer Satisfaction Quarterly Updates To provide monthly update on Customer Satisfaction Action Plan.	Leader of Council Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Executive	Not before 19th Sep 2019

## DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Strategy and Comissioning	Local Development Scheme	Councillor Judy Pearce, Leader of Council	South Hams Council	Not before 19th Sep 2019
Customer First	Council Tax Reduction Scheme 2020/21	Councillor David May, Lead Executive Member for Communities and Enterprise, Councillor Jonathan Hawkins, Lead Executive Member for Health & Wellbeing Isabel Blake, COP Lead - Housing, Revenue and Benefits isabel.blake@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019
Strategy and Comissioning	Formation of a Wholly Owned Company	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019
Business Development	Langage Enterprise Proposals	Councillor David May, Lead Executive Member for Communities and Enterprise Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019
Strategy and Comissioning	Accommodation Strategy To consider & agree in principle the future options for SHDC accommodation.	Councillor David May, Lead Executive Member for Communities and Enterprise Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019

## DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Commercial Services	Review of Parking Permits	Councillor Keith Baldry, Lead Executive Member for Environment Cathy Aubertin, Operational Manager Environment Services cathy.aubertin@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019
Strategy and Commissioning	Statement of Community Involvement	Leader of Council	South Hams Council	Not before 31st Oct 2019
Support Services	Budget Update Report including the announcement on the one-year Spending Review for 2020/21	Leader of Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 31st Oct 2019
Commercial Services	Grounds Maintenance Service To consider the future provision of a grounds maintenance service, and opportunities for income growth in respect of service area	Councillor Keith Baldry, Lead Executive Member for Environment Cathy Aubertin, Operational Manager Environment Services cathy.aubertin@swdevon.gov.uk	South Hams Council	Not before 28th Nov 2019
Support Services	Revenue Budget Monitoring Quarter 2	Deputy Leader of Council Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 28th Nov 2019
Support Services	Capital Budget Monitoring Quarter 2	Deputy Leader of Council Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 28th Nov 2019
Support Services	Write Off Report for Quarter 2	Deputy Leader of Council	South Hams Council	Not before

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk		28th Nov 2019
Support Services	Draft Revenue Budget Proposals 2020/21	Leader of Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 28th Nov 2019
Support Services	Draft Capital Programme Proposals 2020/21	Leader of Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 28th Nov 2019